

**TOWN OF DAVIE
TOWN COUNCIL AGENDA REPORT**

TO: Mayor and Councilmembers

FROM/PHONE: Herb Hyman/1016

PREPARED BY: Herb Hyman

SUBJECT: Resolution

AFFECTED DISTRICT: 3

ITEM REQUEST: Schedule for Council Meeting

TITLE OF AGENDA ITEM: SELECTION OF FIRM - A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, SELECTING THE FIRM OF CUBELLIS, INC. TO PROVIDE ARCHITECTURAL SERVICES FOR AN INDOOR FIREARMS RANGE FOR THE POLICE DEPARTMENT AND AUTHORIZING THE TOWN ADMINISTRATOR OR HIS DESIGNEE TO NEGOTIATE AN AGREEMENT FOR SUCH SERVICES. (tabled from April 1, 2009)

REPORT IN BRIEF: The Town solicited competitive sealed proposals to provide architectural services for an indoor firearms range for the Police Department. RFP documents were sent to one hundred and eight (108) prospective respondents. Additionally, the solicitation was advertised statewide in Florida Bid Reporting and nationally in BidNet and also posted on the Town's website. The Town received thirteen responses. All proposals are available for viewing in the Purchasing Division. The selection committee short listed the top three firms to make an oral presentation. Following the oral presentations, the selection committee ranked the firms in order of preference. The selection committee ranked the firm of Cubellis, Inc. as the firm best qualified to provide the required services. Upon approval of this resolution, the negotiation team will begin negotiating a contract with the selected firm and present that agreement for approval at a future meeting date.

PREVIOUS ACTIONS: At the April 1st meeting, Council tabled this item to April 15, 2009.

CONCURRENCES: The selection committee ranked Cubellis, Inc. as the firm best qualified to provide the required services.

FISCAL IMPACT: Yes

Has request been budgeted? Yes

If yes, expected cost: To be negotiated with the selected firm

Account name and number: Forfeiture Exp/Justice 015-0520-521-0317

RECOMMENDATION(S): Motion to approve resolution

Attachment(s): Procurement Authorization, Selection Committee Rankings,
Incorporation Information

RESOLUTION NO. _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, SELECTING THE FIRM OF CUBELLIS, INC. TO PROVIDE ARCHITECTURAL SERVICES FOR AN INDOOR FIREARMS RANGE FOR THE POLICE DEPARTMENT AND AUTHORIZING THE TOWN ADMINISTRATOR OR HIS DESIGNEE TO NEGOTIATE AN AGREEMENT FOR SUCH SERVICES.

WHEREAS, the Town solicited proposals to provide architectural services for an indoor firearms range for the Police Department; and

WHEREAS, the selection committee has selected Cubellis, Inc. as the firm best qualified to provide the required services; and

WHEREAS, it is in the Town's best interest to execute a contract for such services.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA

:

SECTION 1. The Town Council of the Town of Davie does hereby accept the selection of Cubellis, Inc. as the firm best qualified to provide the required services and authorizes the Town Administrator or his designee to negotiate an agreement for such services and present that contract for approval at a future meeting date. Should no agreement be reached with the highest ranking firm, then the Town Administrator or his designee shall negotiate with the next ranked firm and present that agreement for approval.

SECTION 2. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____,

2009

Attest:

MAYOR/COUNCILMEMBER

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2009

TOWN OF DAVIE PROCUREMENT AUTHORIZATION

ACCOUNT NUMBER.	BUDGET ITEM & DESCRIPTION	APPROXIMATE COST
015-0520-521, 03-17 <i>CONFETTI AND EXP/JUSTICE</i>	Police Firearms Range	\$ 2,900,000

METHOD OF PROCUREMENT (check the one that applies)

☒ XXX Open Competitive Bidding
☐ Piggyback on Contract Number _____
☐ Sole Source or Single Source
☐ Request For Proposals

SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED

Signed _____
Department Head

Have Funds been Reserved RES. 37977

Date 1/26/09 Signed MA

Signed Mary
Town Administrator

BIDS SUBMITTED

VENDOR	COST
CUBELIS, INC.	RANKED 1ST
ALLEGUEZ ARCHITECTURE	RANKED 2ND
PBS+J	RANKED 3RD
RNGA	NOT RANKED
OPZ ARCHITECT	NOT RANKED
HNM ARCHITECTURE	NOT RANKED
IDEAL ARCHITECTURAL DESIGN	NOT RANKED
WALTERS ZACHRY ASSOC.	NOT RANKED
FBI GROUP	NOT RANKED
STEVEN BORNER ARCHITECT	NOT RANKED
RQAW	NOT RANKED
GALLO ARCHITECTS - NOT RANKED	
PASQUALE KURITZKY - NOT RANKED	

Signed _____
Procurement Manager

BID SPECIFICATION COMMITTEE'S RECOMMENDATION

Vendor	Cost
CUBELIS, INC.	RANKED 1ST

	A	B	C	D
1				
2				
3				ARCHITECTURAL SERVICES-PD FIREARMS RANGE
4				
5				
6	COMMITTEE MEMBER	CUBELLIS	PBS & J	ALLEGUEZ
7				ARCHITECTURE
8				
9	W. ACKERMAN	1	3	2
10	R. MUNIZ	1	3	2
11	M. DIEZ	1	3	2
12	L. NGUYEN	A B S E W T		
13	B. HITCHCOCK	1	3	2
14	P. LARA L. SANCHEZ	1	3	2
15	H. HYMAN	1	3	2
16				
17	TOTAL	6	18	12
18				
19	RANKING	1 ST	3 RD	2 ND
20				

**Request for Taxpayer
Identification Number and Certification**

Give form to the
requester. Do not
send to the IRS.

Name (as shown on your income tax return)
Cubellis Business Trust

Business name, if different from above
Cubellis Inc.

Check appropriate box: ☐ Individual/Sole proprietor ☒ Corporation ☐ Partnership
☐ Limited liability company. Enter the tax classification (D=disregarded entity, C=corporation, P=partnership) ▶ ☐ Exempt
☐ Other (see instructions) ▶

Address (number, street, and apt. or suite no.)
281 Summer Street fifth floor

City, state, and ZIP code
Boston, MA 02210

List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

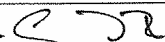
Social security number
or
Employer identification number
04 2944875

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here Signature of U.S. person ▶  Date ▶ **03-19-2008**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,

VENDOR/BIDDER DISCLOSURE

I, Manuel Synalovski, AIA, being first duly sworn state that:
The full legal name and business address of the person(s) or entity contracting with the Town of Davie ("Town") are as follows (Post Office addresses are not acceptable):

Name of Individual, Firm, or Organization: Cubellis, Inc.
Address: 1800 Eller Drive, Suite 500
Fort Lauderdale, FL 33316
FEIN: 042944875
State and date of incorporation: Massachusetts, December 31, 1986

OWNERSHIP DISCLOSURE AFFIDAVIT

1. If the contract or business transaction is with a corporation, the full legal name and business address shall be provided for each officer and director and each stockholder who directly or indirectly holds five percent (5%) or more of the corporation's stock. If the contract or business transaction is with a trust, the full name and address shall be provided for each trustee and each beneficiary. All such names and address are as follows (Post Office addresses are not acceptable):

Full Legal Name	Address	Ownership
<u>Lenord G. Cubellis, AIA</u>	<u>281 Summer Street, Boston, MA 02210</u>	<u>55.00 %</u>
<u>Susan M. Packard, IIDA</u>	<u>281 Summer Street, Boston, MA 02210</u>	<u>10.04 %</u>
<u>Richard W. Rankin, AIA</u>	<u>281 Summer Street, Boston, MA 02210</u>	<u>9.81 %</u>
<u>Peter A. Dubin, AIA</u>	<u>325 North LaSalle Street, Chicago, IL 60654</u>	<u>8.61 %</u>

2. The full legal names and business addresses of any other individual (other than subcontractors, materialmen, suppliers, laborers, and lenders) who have, or will have, any legal, equitable, or beneficial interest in the contract or business transaction with the Town are as follows (Post Office addresses are not acceptable):

Full Legal Name	Address
<u>Manuel Synalovski, AIA</u>	<u>1800 Eller Drive, Fort Lauderdale, FL 33316</u>
<u>Merrill Romanik, AIA</u>	<u>1800 Eller Drive, Fort Lauderdale, FL 33316</u>
<u>Jorge Gutierrez, AIA</u>	<u>1800 Eller Drive, Fort Lauderdale, FL 33316</u>

By: [Signature]
Signature of Affiant

Date: 02.23.09

Manuel Synalovski, AIA
Print Name

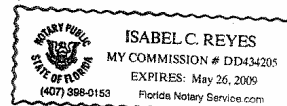
SUBSCRIBED AND SWORN TO or affirmed before me this 23rd day of
February 2009, by Manuel Synalovski, AIA, he she is
personally known to me or has presented _____ as
identification.



[Signature]
Notary Public, State of Florida at Large

Isabel C. Reyes
Print or Stamp of Notary

Serial Number _____

My Commission Expires: May 26, 2009



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Detail by Entity Name

Foreign Profit Corporation

CUBELLIS INC.

Filing Information

Document Number	F05000004779
FEI Number	042944875
Date Filed	08/16/2005
State	MA
Status	ACTIVE
Last Event	MERGER
Event Date Filed	06/04/2007
Event Effective Date	06/04/2007

Principal Address

281 SUMMER STREET
BOSTON MA 02210
Changed 08/25/2008

Mailing Address

281 SUMMER STREET
BOSTON MA 02210
Changed 08/25/2008

Registered Agent Name & Address

C T CORPORATION SYSTEM
1200 SOUTH PINE ISLAND ROAD
PLANTATION FL 33324 US

Officer/Director Detail

Name & Address
Title CPT
CUBELLIS, LENORD G 281 SUMMER STREET BOSTON MA 02210
Title VCS

PACKARD, SUSAN M
281 SUMMER STREET
BOSTON MA 02210

Title D

RANKIN, RICHARD W
281 SUMMER STREET
BOSTON MA 02211

Title VP

SMITH, JEFFREY G
724 WEST LANCASTER AVE, STE 104
WAYNE PA 19087

Annual Reports

Report Year Filed Date

2007	07/05/2007
2008	08/25/2008
2008	11/12/2008

Document Images

11/12/2008 -- ANNUAL REPORT	View image in PDF format
08/25/2008 -- ANNUAL REPORT	View image in PDF format
07/05/2007 -- ANNUAL REPORT	View image in PDF format
06/04/2007 -- Merger	View image in PDF format
11/28/2006 -- Name Change	View image in PDF format
11/14/2006 -- ANNUAL REPORT	View image in PDF format
07/07/2006 -- ANNUAL REPORT	View image in PDF format
08/16/2005 -- Foreign Profit	View image in PDF format

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